

AUTORITE  
CONTRACTANTE

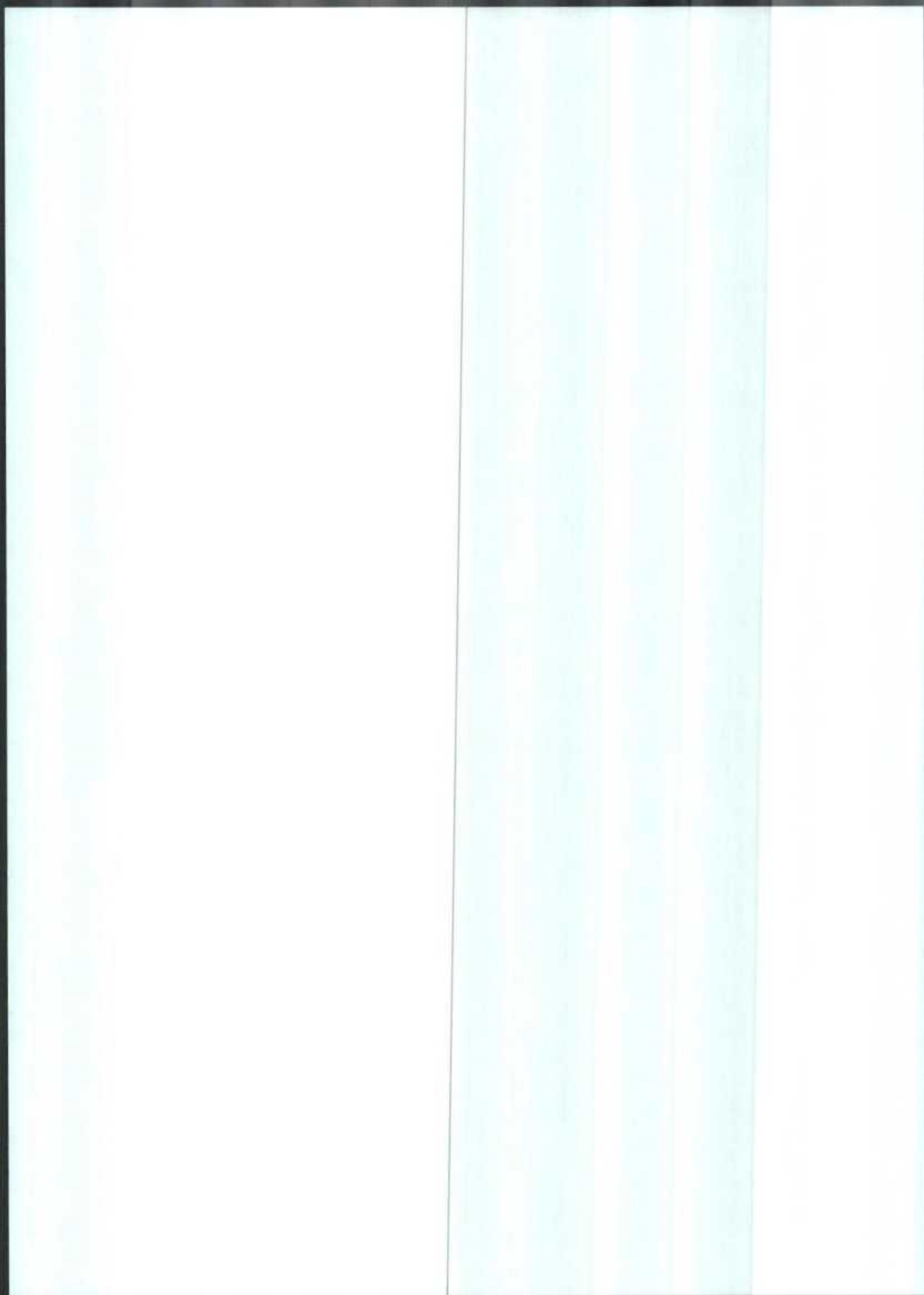
REPUBLIQUE DU MALI  
Un Peuple - Un But - Une Foi

DOSSIER TYPE D'APPEL D'OFFRES OUVERT  
EN DEUX ETAPES

PASSATION DES PROJETS PPP PAR APPEL A LA  
CONCURRENCE

**RAPPORT TYPE D'EVALUATION DES OFFRES EN DEUX ETAPES**

Avril 2026



## RAPPORT TYPE D'EVALUATION DES OFFRES EN DEUX ETAPES

[Ce document propose une typologie de tableaux du Rapport d'évaluation des offres à compléter par l'Autorité contractante. Il a vocation à être alimenté de la description des opérations et de l'ensemble des motivations requises]

### OUVERTURE DES OFFRES INITIALES

Date : \_\_\_\_\_

Autorité contractante : [Nom et adresse de l'Autorité contractante]

Référence : [Nom du projet]

Numéro de l'AO : [Référence de l'Appel d'offres]

Commission d'appel d'offres : [Insérer les références de l'Acte de création]

**Tableau 1 : Remise des offres initiales et ouverture des plis**

1	<b>Date limite de remise des offres initiales</b>	
a	Date et heure de dépôt initiales	.....
b	Prorogations, le cas échéant	.....
2	<b>Ouverture des plis :</b> <b>Date, heure</b>	..... .....
3	<b>Nombre d'offres soumises</b>	
4	<b>Période de validité des offres initiales</b>	
a	<b>(jours)</b> Période initiale	.....
b	Prorogations, le cas échéant	.....

The first part of the paper discusses the importance of the research and the objectives of the study. It highlights the need for a comprehensive understanding of the subject matter and the role of the researcher in this process. The second part of the paper focuses on the methodology used in the study, detailing the data collection methods and the analytical techniques employed. This section is crucial for ensuring the reliability and validity of the findings.

The results of the study are presented in the third part, where the data is analyzed and interpreted. This section provides a clear and concise summary of the findings, supported by relevant evidence and statistical analysis. The final part of the paper discusses the implications of the research and offers suggestions for future studies. This section is essential for understanding the broader context of the research and its potential contributions to the field.

The methodology section is particularly detailed, describing the various steps involved in the research process. It includes information about the sample size, the data sources, and the specific techniques used for data analysis. This level of detail is necessary to allow other researchers to replicate the study and verify the results. The discussion of the results is also thorough, providing a clear explanation of the findings and their significance.

The conclusion of the paper summarizes the key findings and emphasizes the importance of the research. It also identifies the limitations of the study and suggests areas for further investigation. This section is critical for providing a balanced and objective assessment of the research. The overall structure of the paper is well-organized and easy to follow, making it a valuable resource for anyone interested in the subject matter.

The paper is well-written and clearly presented, with a strong focus on the research objectives and findings. The use of clear and concise language makes the content accessible to a wide range of readers. The detailed methodology and analysis provide a solid foundation for the conclusions drawn. The paper is a valuable contribution to the field and offers important insights into the subject matter.

L'examen des offres initiales non engageantes consiste à vérifier leur conformité, leur recevabilité et leur caractère approprié avant de les analyser de manière comparative.

La Commission d'appel d'offres doit examiner les offres initiales concernant leur conformité globale avec les critères d'évaluation et les réponses apportées par chacun des soumissionnaires sur les aspects de leurs offres du point de vue technique et économique afin de déterminer les moyens techniques, juridiques et financiers répondant le mieux à ses besoins. Son analyse est donc descriptive et ne doit pas anticiper le jugement mais donner à l'autorité contractante les éléments nécessaires pour réviser le dossier de consultation initiale et pour permettre à la commission d'appel d'offres de poursuivre ses travaux.

Les travaux de la commission technique font l'objet d'un procès – verbal qui doit notamment contenir les aspects suivants :

A. Points d'analyse :

1. Vérification de conformité

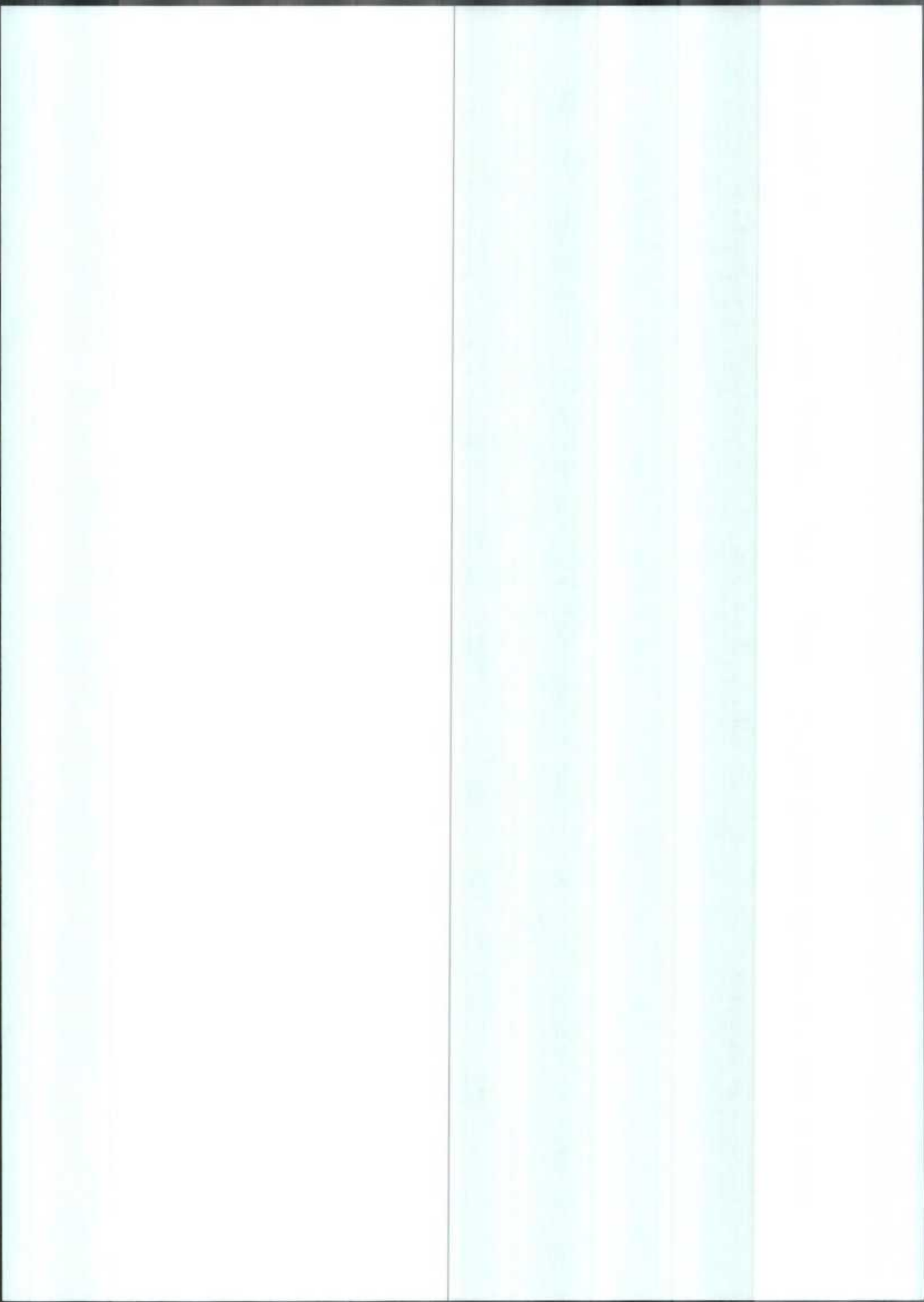
- Respect du format et des mentions obligatoires.
- Cohérence avec le programme fonctionnel des besoins et des exigences (cahier des charges provisoires).

2. Analyse technique et financière

- Qualité technique : Pertinence de la solution proposée, innovation apportée.
- Coût indicatif : Cohérence avec le coût estimatif.
- Montage du projet : Robustesse du montage financier et juridique du projet.

B. Tableau récapitulatif des offres initiales

Critères	Offre 1	Offre- 2	...
Critère n°1			
Critère n°2			
...			
Commentaires			



## OUVERTURE DES OFFRES DEFINITIVES

Date : \_\_\_\_\_

Autorité contractante : [Nom et adresse de l'Autorité contractante]

Référence : [Nom du projet]

Numéro de l'AO : [Référence de l'Appel d'offres]

Commission d'appel d'offres : [Insérer les références de l'Acte de création]

**Tableau 1 : Remise des offres définitives et ouverture des plis**

1	<b>Date limite de remise des offres finales</b>	
a	Date et heure de dépôt initiales	.....
b	Prorogations, le cas échéant	.....
2	<b>Ouverture des plis :</b> <b>Date, heure</b>	..... .....
3	<b>Nombre d'offres soumises</b>	
4	<b>Période de validité des offres finales (jours)</b>	
a	Période initiale	.....
b	Prorogations, le cas échéant	.....

Date	Description	Amount
1890	Jan 1	100.00
	Feb 1	50.00
	Mar 1	75.00
	Apr 1	120.00
	May 1	80.00
	Jun 1	90.00
	Jul 1	110.00
	Aug 1	60.00
	Sep 1	130.00
	Oct 1	70.00
	Nov 1	100.00
	Dec 1	150.00
1891	Jan 1	180.00
	Feb 1	90.00
	Mar 1	110.00
	Apr 1	140.00
	May 1	100.00
	Jun 1	120.00
	Jul 1	160.00
	Aug 1	80.00
	Sep 1	170.00
	Oct 1	110.00
	Nov 1	150.00
	Dec 1	200.00
1892	Jan 1	280.00
	Feb 1	130.00
	Mar 1	160.00
	Apr 1	210.00
	May 1	150.00
	Jun 1	180.00
	Jul 1	240.00
	Aug 1	120.00
	Sep 1	270.00
	Oct 1	160.00
	Nov 1	220.00
	Dec 1	300.00
1893	Jan 1	400.00
	Feb 1	190.00
	Mar 1	230.00
	Apr 1	290.00
	May 1	210.00
	Jun 1	260.00
	Jul 1	340.00
	Aug 1	170.00
	Sep 1	390.00
	Oct 1	230.00
	Nov 1	310.00
	Dec 1	420.00
1894	Jan 1	550.00
	Feb 1	260.00
	Mar 1	310.00
	Apr 1	390.00
	May 1	290.00
	Jun 1	350.00
	Jul 1	450.00
	Aug 1	230.00
	Sep 1	510.00
	Oct 1	310.00
	Nov 1	410.00
	Dec 1	550.00
1895	Jan 1	750.00
	Feb 1	370.00
	Mar 1	440.00
	Apr 1	530.00
	May 1	400.00
	Jun 1	480.00
	Jul 1	630.00
	Aug 1	320.00
	Sep 1	700.00
	Oct 1	430.00
	Nov 1	560.00
	Dec 1	750.00
1896	Jan 1	1000.00
	Feb 1	500.00
	Mar 1	590.00
	Apr 1	710.00
	May 1	530.00
	Jun 1	630.00
	Jul 1	810.00
	Aug 1	420.00
	Sep 1	900.00
	Oct 1	550.00
	Nov 1	720.00
	Dec 1	1000.00



The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This not only helps in tracking expenses but also ensures compliance with tax regulations. The document further outlines the steps for recording these transactions, from identifying the nature of the expense to the final posting to the ledger.

In addition, it highlights the need for regular reconciliation of bank statements with the company's records. This process helps in identifying any discrepancies early on and prevents them from escalating into larger issues. The document provides a detailed guide on how to perform these reconciliations effectively.

Finally, the document concludes by stressing the importance of maintaining a clear and organized system for all financial records. This includes keeping receipts in a safe place and ensuring that all documents are properly filed and indexed for easy access. By following these guidelines, businesses can ensure the accuracy and integrity of their financial data.

The second part of the document focuses on the preparation of financial statements. It explains the different types of statements, such as the Balance Sheet, Income Statement, and Cash Flow Statement, and how they are derived from the underlying accounting records. The document provides a step-by-step process for preparing each of these statements, including the necessary calculations and adjustments.

It also discusses the importance of reviewing these statements carefully to ensure that they accurately reflect the company's financial performance. The document offers tips on how to interpret the results and identify areas for improvement. Furthermore, it provides examples of how these statements are used by management and external stakeholders to make informed decisions.

The document concludes by emphasizing the role of financial statements in providing a clear picture of the company's financial health. By following the guidelines provided, businesses can ensure that their financial statements are accurate, reliable, and easy to understand.

The final part of the document covers the topic of budgeting and financial forecasting. It explains how a budget can be used as a tool to plan and control the company's financial resources. The document provides a detailed guide on how to develop a budget, including the identification of key areas of expenditure and the setting of realistic targets.

It also discusses the importance of monitoring the budget regularly and making adjustments as needed. The document offers tips on how to track progress and identify any variances from the budget. Furthermore, it provides examples of how budgeting can be used to improve operational efficiency and reduce costs.

The document concludes by emphasizing the importance of financial forecasting in helping businesses anticipate future financial needs and opportunities. By following the guidelines provided, businesses can ensure that they are well-prepared for the future.

Tableau 3 : Contenu des offres financières – IS 37.1

N° du pli	Nom du Soumissionnaire	Montant de l'offre (en monnaie locale)		Autres éléments de l'offre financière		
		HT	TTC	[Insérer]	[Insérer]	[...]



## EVALUATION DES OFFRES

Date : \_\_\_\_\_

Autorité contractante : [Nom et adresse de l'Autorité contractante]

Référence : [Nom du projet]

Numéro de l'AO : [Référence de l'Appel d'offres]

Commission d'appel d'offres : [Insérer les références de l'Acte de création]

Tableau n°4 : Conformité des offres techniques – IS 34

N° du pli	Soumissionnaires	<b>Offres techniques conformes</b> [Insérer "oui" ou "non", selon que l'offre est conforme ou non]	<b>Motifs de non-conformité</b>

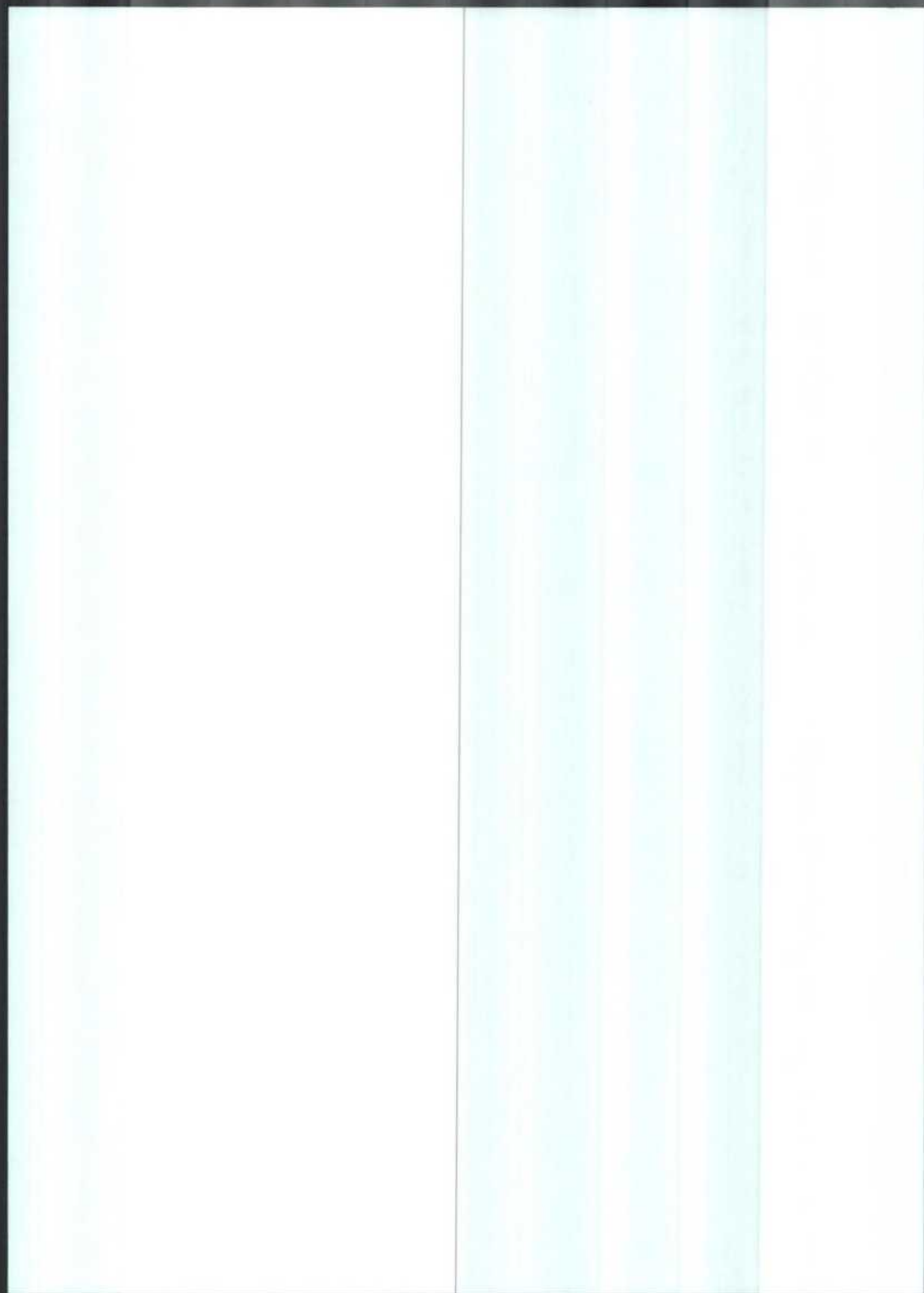


Tableau n° 5 : Evaluation des offres techniques – IS 37.1

N° du pli	Soumissionnaires	Critères d'évaluation	Notes	Commentaires / observations

...the ... of ...

...the ... of ...

...the ... of ...

Tableau n° 6 : Evaluation des offres financières – IS 37.1

N° du pli	Soumissionnaires	Critères d'évaluation	Notes	Montant de l'offre (en monnaie locale)		Commentaires / observations
				Montant HT	Montant TTC	

...the ... of ...

...the ... of ...

...the ... of ...

Tableau n°7 : Classement des offres définitives – IS 37.2

Rang	N° du pli	Soumissionnaires
1er		
2ème		
3ème		
4ème		
5ème		
6ème		
7ème		

